

Risk & Operational Assessment Activities / Activity Hall

Centre: Whitemoor Lakes	Assessed By: Nicola Whiting (Chief instructor) Robin Jones (Senior Instructor)	ASSESSED	REVIEW	ASSESSED	REVIEW
		May 2013	Nov 2013	May 2017	Nov 2018
		Nov 2013	Nov 2014	Nov 2018	Nov 2019
		Nov 2014	Nov 2015	Nov 2019	Nov 2020
		Nov 2015	Nov 2016	April 2021	April 2022
		Nov 2016	Nov 2017		

Overview / The Activity Hall is an indoor open space for use as an indoor activity venue. Activities include five-a-side Football, Fencing, Archery, Basketball, Volleyball and Uni-Hoc. All instructed activities have their own session plan for indoor sessions; otherwise this is just an open space indoors. When use is given over to groups they are instructed that a responsible adult must be present at all times. All equipment for Instructor led activities are securely locked away during group use.

STEP ONE	STEP TWO	STEP THREE	STEP FOUR	STEP FIVE
List significant hazards here:	List groups of people who are at risk from the hazards you have identified:	List the Control Measures for the identified risks:	Identify any residual risk remaining after the control measures have been put in place:	Identify any benefits that may result from exposure to the perceived and residual risk for participants:
Slips, trips & falls	Guests & Instructors	First aid close at hand. Staff checks on area prior to session starting.	Potentially clients may choose to ignore safety briefing.	Communication skills potentially improved
Carpet burn	Guests & Instructors	'Safe use of hall' signs up.		
Fall from sitting on top of lower rebound wall	Guests & Instructors	Doors must be kept closed during play. Group leader responsibilities Monitor & evaluate frequency of incidents & near misses.	Guests Still may attempt to reach this area despite warning.	