

Risk Assessment Activity – Open Session

| Pioneer Centre | Assessed by: James Kniffen | | Assessed/ Reviewed: | Next Review Date |
|--|--|---------------|---|---|
| | | | 20/01/2023 | 09/01/2024 |
| Reviewed by: Assist Chief: Max Bishop | 03/02/2023 | | | |
| Reviewed by: Senior Instructors: Andrew Evrard, Joseph Page & Kieren Miles Lead Instructors: Kieren Plant, Ronan Halpenny, Ruth Gibson & Will Blick | | | | |
| <p>Overview: This Session is a self-led session when the group leaders are given the resources needed to run a fun and safe session. The sessions include: games, board games, sport equipment (balls, nets etc), egg protector, arts and crafts, film nights, and orienteering. All session will be given clear instructions and general rules to help the leaders run a safe session. First Aid is accessible in Gilmour lodge along with a Defibrillator and further assistance is available at Reception (open till 21:00) and with an on-duty instructor (on from 19:15 – 20:00) and finally there is a person on the duty phone for out of hours which the number is given to the group in the liaison process.</p> | | | | |
| Hazards | Groups of People at Risk from the Hazards Identified | Probability | Control Measures – Reduces the severity and lowers the probability to acceptable levels | |
| | | Severity | | |
| Exposure to harmful substance under lodges (Asbestos) | Guest/participants | Risk Category | Unlikely | <p>Site rules that are given to groups are given by staff on a site tour and again written into the instruction card/brief for activities that may be done in the areas near the lodges.</p> <p>Generally, under lodges is sealed off with boarding and checked and maintained by the estates team.</p> <p>Asbestos has been assessed and a removal program is being followed and the risk is when it is disturbed thus the prohibit of going under the lodges.</p> |
| | | Major | | |
| | | Medium | | |
| | Guest/participants, | Unlikely | | |

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| Unauthorized access to Towers and Other high-level activities (risk of high-level fall) | | Fatal | Tower doors locked and shut when not in use. Only access to towers is via a trained member of staff. No access signs clearly displayed for activity areas. Staples (for high activities like High Ropes and Jump) are locked away in the sheds, when the sessions are not being run, preventing unauthorized climbing of activity poles. |
| | | Medium | |
| Slips, trips and falls | Guest/participants | Likely | Maintenance of site is kept up by staff. Group management is provided by group leader(s) running the session which is made clear by the group's liaison. First Aid and defibrillator location is made clear to group leaders. |
| | | Minor | |
| | | Medium | |
| Unauthorized access to staff lodges and other buildings | Guest/participants | Unlikely | Most doors have a coded lock system in place that only staff who know the code. Groups are told on the site tour/site rules it is prohibited to enter staff lodges and other buildings. |
| | | Minor | |
| | | Low | |
| Exposure to cars, uneven ground, unkept areas, etc. (out of boundaries of the centre) | Guest/participants | Unlikely | Site rules/boundaries are made clear by staff on site tour and in the general site rules which groups are given. Group leader(s) will have been told by the liaison that they are to manage their group to help ensure boundaries are adhered to. And a reminder is given on the open session instruction/ briefing card. |
| | | Fatal | |
| | | High | |
| Serious Accident or Incident (unforeseen) | Guest/participants | Unlikely | Liaison process (centre staff and group leaders) meet to pass on important information such as local minor injuries, hospitals, etc and check the group needs. First Aid and defibrillator location is made clear to group leaders as well contact points like Reception and Duty phone number for out of hours. |
| | | Major | |
| | | Medium | |