

Risk & Operational Assessment Activities / Outdoor Archery

Next Review: Dec 2023

Centre: Whitemoor Lakes	Assessed By: Nicola Whiting (Chief Instructor) Robin Jones (Senior Instructor) Luke Austin (Senior Instructor)	ASSESSED	ASSESSED	ASSESSED			
		May 2013	Nov 2015	Nov 2019	March 2023		
		Nov 2013	Nov 2016	April 2021			
		Nov 2014	Nov 2017	April 2022			
		Nov 2015	Nov 2018	May 2022			

Overview:
A progressive learning session where clients/guests are given the chance to learn how to shoot at targets or for the guests with previous experience improve on skills previously learnt. Ratios for this session are 1:12+ 1, 1:16 (no more than 6 shooting at a time under exceptional circumstances with consent from the group leader)

STEP ONE	STEP TWO	STEP THREE	STEP FOUR	STEP FIVE
List significant hazards here:	List groups of people who are at risk from the hazards you have identified:	List the Control Measures for the identified risks:	Identify any residual risk remaining after the control measures have been put in place:	Identify any benefits that may result from exposure to the perceived and residual risk for participants:
Being hit with an arrow.	Instructors Guests Staff	Safe Working practice Safety Briefing Group leader responsibilities GB archery leader & In House Training Emergency procedures First aider always present First aid & near miss forms	Guests could still choose to shoot an arrow in the wrong direction. The arrows can rebound.	New skills learnt by participants have proven personal developmental benefits.
Sharp objects	Instructors Guests Staff	Safe Working practice Safety Briefing GB archery leader & In House Training Emergency procedures		

		First aider always present First aid & near miss forms		
Falling onto or walking into arrows	Instructors Staff Guests	Collection of arrows strictly controlled by instructor. Staff use authorisation procedure.		Exposure to perceived risk and responsibility for management of potentially dangerous equipment has proven developmental effects.
Unauthorized access to equipment	Instructors Guests	Equipment locked away over night. Arrows brought back to the centre when the range is not in use	Misuse of equipment by outside Parties/ trespassers.	
Equipment Failure	Instructors Guests	Equipment & Range safety checks. Pre-session checks	Can not rule out any potential for failure during the session	
String slap	Instructors Guests	Protective equipment (wrist guards)	Even with bracers in use the string can still occasionally hit the arm.	Exposure to perceived risk and responsibility for management of potentially dangerous equipment has proven developmental effects.
Trip Hazards	Instructors Guests	Equipment & Range safety checks. Pre-session checks		
Weather (high winds, lightning)	Instructors Guests	Outdoor archery not used or sessions cancelled in the event of lightning or extreme winds	Negative effects of weather on individuals can never be fully removed.	Exposure to cold and inclement weather has proven positive developmental effects and teaches people about their limitations.